



# Bolton

## Music Service

working in Bolton and Blackburn with Darwen

### 2019 - 2020

### BROCHURE





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# Bolton Music Service - about us...

Bolton Music Service works with all sectors of the local community in Bolton, Blackburn and Darwen, to increase access to quality music making, to raise standards of music education across all schools and academies, and to provide exciting musical pathways for children through tuition and music ensembles.

We are teaching around 10,000 children weekly to play a musical instrument, teaching the music curriculum in over a third of our local primary schools and running 45 weekly out-of-school bands, choirs and orchestras. Many of our students come through the Music Service and then go on to play in regional ensembles such as the Hallé Youth Orchestra and the Greater Manchester Youth Brass Band and in national groups including the National Youth Choir, Brass Band and Orchestra.

We pride ourselves in looking after the needs of each child and providing the specialist tuition required for each child to realise their potential.

Bolton Music Service is the lead partner in the Greater Manchester Music Hub.



Supported using public funding by



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ENGLAND



# Music Service Direct (MSD)

## Weekly music lessons in schools

To find out if your child's school is offering the Music Service Direct scheme, please go to [www.gmmusichub.co.uk](http://www.gmmusichub.co.uk) and visit the 'Bolton instrumental and vocal lessons' page to see a list of the participating schools.

At Bolton Music Service we want all children to have the chance to carry on learning a musical instrument. The Music Service Direct scheme teaches the specialised skills which children need to develop their musical potential.

What your child will receive:

- A weekly 20 minute lesson in school (musical instrument/voice) on their own or shared with a maximum of two other pupils
- The chance to hire a musical instrument for a small additional monthly payment
- The chance to become a member of Bolton Music Centre - where your child can join bands, choirs and orchestras each week according to their instrument and standard
- An opportunity to be entered for Trinity music examinations (Grades 1-8)

- For Parents, the opportunity to combine payments into one monthly Direct Debit over 9 months

## How to Register

**If you are already having a 'Music Service Direct' lesson** you will need to renew your on-line registration for the new academic year (you will not be required to re-enter any Direct Debit details).

**If you would like to register for the first time** you will need to register on-line via the Bolton section of the GM Music Hub website.

To reserve your child's place on the programme please read the next page which gives details of the 'Music Service Direct' scheme and then go to [www.gmmusichub.co.uk](http://www.gmmusichub.co.uk) and visit the 'Bolton instrumental and vocal lessons' page.

Booking is now open. Please contact our office on 01204 333533 if you have any questions about the scheme.

*"Learning music builds skills. Playing an instrument instills confidence and boosts academic attainment. This is good for all of us. Young people who have the application and discipline to progress in music reap huge personal rewards and this benefits our society and our economy."*

(ABRSM, A Platform for Musical Excellence, 2015)



# Music Service Direct (MSD) Charges

**Weekly music lessons in school provided by specialist teachers from Bolton Music Service.** As a member of Bolton Music Service, your child will be encouraged to:

- ➔ practise their instrument regularly
- ➔ take part in ensembles and concerts
- ➔ take music exams when they have reached the required level
- ➔ be part of a wide network of young musicians in the Bolton area



It is widely recognised that participation in sustained musical activities promotes self-confidence, self-esteem, concentration and an ability to interact positively with peers. Making music in a positive environment really does help children to develop a wide range of social skills.

Monthly cost over 9 months

## Weekly Music Lessons

- Weekly shared lesson in school, 2 or 3 pupils (20 mins)
- Weekly individual lesson in school (20 mins)

£22  
£44

Including  
instrument hire  
£29  
£51

## Music Centre Ensemble Membership

- Unlimited membership of bands, choirs and orchestras, according to your ability
- Discounted membership for sibling

£15  
£6

## Platinum Programme

This is a special programme for those pupils studying for the higher grades and who may be keen to take up music in higher education.

- An individual half hour lesson every week (to be arranged after school either at your school or at Bolton Music Centre according to availability)
- Membership of the Bolton Music Centre bands, choirs and orchestras
- Opportunities to perform in our 'Spotlight Concert' series and our new Masterclass series with tutors from the Royal Northern College of Music
- Opportunities to be nominated for/audition for the Greater Manchester bands, choirs and orchestras

£75

Including  
instrument hire  
£81

## Trust Music Bursaries

Through working in partnership with Trust Music, the charity is offering a small number of bursaries each year for our families who are on low incomes - please email [ask@trustmusic.org.uk](mailto:ask@trustmusic.org.uk) for information



## Platinum Package

**Bolton Music Service is also able to offer individual 30 minute music lessons at our Music Centre.**

Bolton Music Service is open to pupils of any standard, these lessons provide a comprehensive music offer for our young musicians. This programme is especially beneficial for those pupils studying for the higher grades and who may be keen to take up music in higher or further education.

This programme includes:

- An individual half hour lesson every week, to be arranged after school at Bolton Music Centre or occasionally at your school.
- Full membership of the Bolton Music Centre bands, choirs and orchestras with the option to attend as many of these weekly ensembles as you wish.

- Opportunities to perform in our 'Spotlight Concert' series and our new Masterclass series with tutors from the Royal Northern College of Music.
- Nominations/auditions for the new Greater Manchester bands, choirs and orchestras.
- Support with auditions for university and Music College as required.
- 34 lessons per year during term time.
- 34 Music Centre ensemble weeks, plus concerts.

The cost of this package is £75 per month over 9 months, payable by Direct Debit.

## Saturday Music School

**Bolton Music Service is delighted to now be able to offer music lessons at our new Saturday Music School in the Trust Music Studio.**

Available for both children and adults. An individual half hour lesson every week, to be arranged by Bolton Music Service. 34 lessons per year during term time.

The cost of these lessons are £60 per month over 9 months, payable by Direct Debit.

## How to Register

**for the Platinum Package and Saturday Music School:**

Go to [www.gmmusichub.co.uk/bolton](http://www.gmmusichub.co.uk/bolton) and visit the 'Bolton instrumental and vocal lessons' page. Once you are in Step One of the registration, click Centre and make your choice from the drop down list. Places will be allocated according to availability. Auditions will not be required.



# Music Centre

## How you can become a member

- As an 'Ensemble Member' you can attend as many of these groups as you wish every week provided that you are of the appropriate standard. Our teachers will advise you on which groups are suitable for you.
- The annual membership fee is £15 per month, over 9 months, payable by Direct Debit. You can, if you wish, pay the full annual membership (£135) at the start of the year.
- For those families with more than 1 child involved we have a sibling discount; brothers and sisters pay only £6 per month.
- If you are already paying Bolton Music Service directly for lessons or musical instrument hire, you can add this membership fee (£15 per month) onto your existing Direct Debit.
- If you only attend the beginner/training ensembles listed in the white boxes there will be no charge. We want as many children as possible to experience the fun of playing in a band, or singing in a choir, at an early age as this encourages them to make good progress.
- Please contact Bolton Music Service on 01204 333533 to become a member.
- We have a number of free places for children on free school meals - please enquire about these bursaries if appropriate.

## When do the sessions start and finish?

- The rehearsal sessions run for 34 weeks in the year, during school term time. Each ensemble will also take part in several concerts each year and you will be given information about concert dates at the start of each term.
- The ensemble leaders/teachers will take a register at the beginning of each session and we will record pupil attendance across the year.
- We take responsibility for your children once they enter the Music Centre and ensure that appropriate safeguarding procedures are in place. We provide a place where parents can wait during the evening but do not allow parents to sit in the rehearsals with their children. All of our ensemble leaders/teachers have been subject to the usual DBS checks.
- We ask that you arrive just before the finish time so that you can collect your child as soon as the session has finished.
- Most of our ensembles have a concert uniform and you will be given information about this well in advance of the first concert.
- We encourage parents and friends to attend our concerts to support their children. For some you will need to purchase a ticket and for others a voluntary donation is requested.







# Bolton Music Service Calendar

## Academic Year 2019/2020

This calendar shows week commencement dates for Bolton Music Service Direct weekly music lessons and music centre ensembles. If the lesson is missed due to INSET, Bank Holidays, SATs etc., and if time allows, lessons will be made up later in the term. If a lesson is missed due to teacher sickness it will be made up at a later date or if that is not possible, you will receive a credit for that lesson. Please check with your child's school/BMS teacher for any changes to the dates shown.

SEPTEMBER 2019							OCTOBER 2019							NOVEMBER 2019							DECEMBER 2019						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7			1	2	3	4	5						1	2	1	2	3	4	5	6	7
8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14
15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21
22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28
29	30						27	28	29	30	31			24	25	26	27	28	29	30	29	30	31				

  

JANUARY 2020							FEBRUARY 2020							MARCH 2020							APRIL 2020						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4							1	1	2	3	4	5	6	7				1	2	3	4
5	6	7	8	9	10	11	2	3	4	5	6	7	8	8	9	10	11	12	13	14	5	6	7	8	9	10	11
12	13	14	15	16	17	18	9	10	11	12	13	14	15	15	16	17	18	19	20	21	12	13	14	15	16	17	18
19	20	21	22	23	24	25	16	17	18	19	20	21	22	22	23	24	25	26	27	28	19	20	21	22	23	24	25
26	27	28	29	30	31		23	24	25	26	27	28	29	29	30	31					26	27	28	29	30		

  

MAY 2020							JUNE 2020							JULY 2020							AUGUST 2020						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2		1	2	3	4	5	6				1	2	3	4							1
3	4	5	6	7	8	9	7	8	9	10	11	12	13	5	6	7	8	9	10	11	2	3	4	5	6	7	8
10	11	12	13	14	15	16	14	15	16	17	18	19	20	12	13	14	15	16	17	18	9	10	11	12	13	14	15
17	18	19	20	21	22	23	21	22	23	24	25	26	27	19	20	21	22	23	24	25	16	17	18	19	20	21	22
24	25	26	27	28	29	30	28	29	30					26	27	28	29	30	31	23	24	25	26	27	28	29	
31																					30	31					

- School Closed/Holidays
- Music Centre weeks (evening ensembles)
- Project Week (no teaching in schools)
- Staff INSET day
- Teaching weeks (orange = Bonus weeks)
- Music Live performances



# Terms and Conditions

Bolton Music Service (BMS) (a business unit within Bolton MBC) will provide tuition at the school named on the application form under the following terms and conditions.

## 'Music Service Direct' weekly lessons/Platinum Lessons and Saturday Music School

1. Parents/carers and pupils are subject to the terms and conditions as laid down by BMS as detailed below, and agree to abide by these terms and conditions.
2. BMS reserves the right to change teaching personnel, lesson times and pupil groupings where necessary and to notify parents and schools of any changes to these lesson arrangements. We always work closely with the school to agree suitable lesson times.
3. Lessons will take place in school during the normal school day. If you have booked a shared lesson your child will be grouped according to experience and ability by the BMS teacher in groups of 2 to 3 pupils.
4. As soon as your registration for lessons has been accepted by us, we will confirm this by email. Once your child's lesson has been timetabled then you will receive an email to confirm the lesson day and time.
5. By registering online, you are agreeing to pay by Direct Debit, that you are the named account holder of the account to be debited and that no other signature apart from your own is required to authorise the setting up of Direct Debits on this account. If you cannot confirm this you can still set up a Direct Debit instruction, however you must contact us to have one sent to you in the post and this must be returned before you complete the Online application process. Payments by Direct Debit run from October - June over 9 months.
6. If for any reason you wish to cancel your child's lessons, notice must be provided direct to Bolton Music Service in writing (post or email) according to the cancellation dates below. We will be unable to accept cancellations via your child's teacher:  
BMS cancellation deadlines:  
**To stop lessons at the end of the Autumn term you must give written notice by 30th November**  
**To stop lessons at the end of the Spring term you must give written notice by 31st March.**
7. Teachers will deliver 34 lessons in the academic year. Any lessons missed by pupils cannot be refunded unless due to illness lasting for two weeks or more and accompanied by a doctor's note. Lessons not delivered by the teacher will be rearranged as necessary. If the teacher has not been available for 34 lessons during the year, a refund will be given at the end of the academic year for the missing lessons.
8. You will need to clear any outstanding debt you have with BMS before this direct debit commences. If however, you choose not to do this and we allocate a lesson to your child, then you are agreeing to any sums remaining on your account being added to your direct debit payments and these will be collected over the first three months.
9. Pupils are responsible for the safe keeping of their musical Instrument and Bolton Metropolitan Borough Council does not accept responsibility for any loss or damage to such instruments.

10. Progress reports will be provided via homework diaries, interim reports in the Spring Term and a full report at the end of the Summer Term. Parents/carers will also be invited to meet with BMS at our annual parents' evening.
11. Any complaints should be sent in writing to:  
Mrs Carolyn Baxendale, Head of Service, Bolton Music Service - [carolyn.baxendale@bolton.gov.uk](mailto:carolyn.baxendale@bolton.gov.uk)

## Instrument Loan Scheme Terms and Conditions

1. The hire of a BMS instrument requires that the named pupil has lessons from BMS, or that they regularly play the instrument in a Bolton Music Centre Ensemble.
2. The instrument is to be returned immediately should the pupil cease receiving lessons through BMS, or of they leave the relevant Music Centre Ensemble. Failure to return the instrument when requested will result in a charge for the full replacement cost. Late return will also result in a penalty charge.
3. The instrument, including the bow or mouthpiece where applicable, and its case will at all times remain the property of BMS and may be recalled for inspection at any time.
4. BMS will withdraw the instrument and case from the pupil if instrumental tuition ceases and may do so if in BMS's opinion the instrument is not looked after adequately.
5. The instrument will be issued in good playing order. The cost of replacing strings, rosin, reeds, grease or oil as necessary must be the responsibility of the parent/carer.
6. BMS will be responsible for general maintenance of the instrument as a result of fair wear and tear.
7. The parent/carer must accept responsibility for the proper care and safeguarding of the instrument on loan.
8. In the event of damage to, or loss of, the instrument or case BMS must be informed immediately. Under no circumstance should a parent or carer attempt to repair the instrument. Parent/Carers will be responsible for the cost of repairs up to and including full replacement cost. Late return will also result in a penalty charge. BMS may, in its sole discretion, in individual cases waive these charges.
9. Parent/Carers are expected to arrange insurance cover for instruments on loan.
10. The instrument must not be used by any person other than the student to whom it is on loan.
11. Loaned Instrument Hire Fees will be included in your monthly MSD direct debit unless you have opted to pay the amount in full at the start of the hire period (non-refundable). For instrument hire only you will be required to pay the amount in full at the start of the hire period (non-refundable).
12. If you wish to terminate your hire at the end of the summer term then you must return the instrument in the last week of term. Failure to do so will result a late return penalty charge or the full cost of the instrument.
13. Cancellation Policy - To return the loaned instrument, please contact BMS office tel. 01204 333533 to arrange a suitable return date.

**All instruments must be collected from and returned to: Bolton Music Service.**





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**Music Service**

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Tel: 01204 333533

[music.service@bolton.gov.uk](mailto:music.service@bolton.gov.uk)

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@BoltonMusicCent